

**भारतीय बीमा विनियामक और विकास प्राधिकरण**  
**Insurance Regulatory and Development Authority of India**  
**Head Office, Hyderabad**

**Minutes of the 70<sup>th</sup> Meeting of the Procurement Committee held on 13.07.2022**

Present:

- |  |                   |
|--|-------------------|
| 1. Shri P.K. Arora, Member (Actuary)         | - Chairperson     |
| 2. Shri A.R. Nithyanandam, CGM (HoD - Legal) | - Member          |
| 3. Shri Balaji venkataramanan, AGM (CAO)     | - Member Convener |

User Department present:

1. Smt. Neetu Shahdadpuri, AGM
2. Smt. Mathangi Sarita, AGM

Absent:

1. Shri A.V. Rao, GM (HoD - Enforcement) – Member, is on leave.

Administration Department submitted the agenda items as follows:

**Agenda: Integrated Video Conferencing (VC) facility in the Board Room**

IRDAI has two small Conference Rooms with Video Conferencing Facility, which can accommodate around 10-15 participants each. The Authority has a Meeting Room with a capacity of 35-40 participants. However, this meeting room is not equipped with VC facility. After the Covid, it has become a norm to conduct/convene meetings in Virtual mode, through Video Conferencing or in Hybrid mode. Thus, there is a need to upgrade the infrastructure facilities of IRDAI to meet the current requirements

2) As the current facilities do not support VC facility with higher number of participants, it is becoming a challenge to conduct meetings seamlessly in a hybrid mode. In the absence of VC facilitation in office, these meetings have to be either arranged outside or we need to immediately set up a VC system in office itself which is a more viable, and reasonable option. *There is, thus, an emergent need to set up/establish In-house Video Conferencing Facility to accommodate larger audience.*

3) Additionally, the installed projectors in the Board Room have poor visibility due to low resolution and there are repeated complaints on the effectiveness of the meetings due to the said visibility


constraints by the participants. *There is, thus, an urgent need to set up Video Walls/Screens in the place of projectors to enable a better viewing experience for seamless meetings.*

4) With the above background, it was approved for procurement of the following through GeM, as per details given in the following paras:


#### 4.1) VC Equipment

DESCRIPTION	Qty
With studio-quality video and automation for better meetings with video conferencing applications that work with USB devices, including Google Hangouts Meet, Microsoft Skype® for Business, Microsoft Teams, and Zoom. With modular audio, thoughtful cable management and premium finishes, With at-least two years Warranty	01
4 Microphones with 8 beam forming elements provide a 15 ft. (4.5m) pickup range, 9.6 ft (2.95m) cable connects to Table Hub, Mic Pod Hub, or another Mic Pod	05
Mounting Kit	01

#### 4.2) Active LeD 130” Display in the front

PRODUCT	DESCRIPTION	Qty
	Indoor Active LED with 130” pixel pitch of 1.5 mm Bracket and Mount 4K controller With Installation, Minimum 3 Years Warranty	01

#### 4.3) 75” display with Stand for the head Chair

PRODUCT	DESCRIPTION	Qty
	75"Ultra HD 3840x2160(16:9),4K Resolution, Aspect ratio 16:9, Brightness 350nit,Contrast Ratio 6000:1, View Angel 178:178, Built in Speakers 10+10W,Response time 8ms,HDMI-2, USB-2,DVI,RJ45,RS232,builtininternal8GBStorage,Web browser, Built-in-Wi-Fi, with 3YearsWarranty.	01
	Trolley Stand for 75”Display	01
	Installation &Configuration Charges	01

- 5) The aforesaid equipment with the required specifications were not readily available in GeM so a BoQ was created in GEM Portal on 03-Jun-2022.
- 6) The BoQ was opened on 29-Jun-2022. In response to the BoQ, 5 bidders applied, out of which 3 bidders have been shortlisted which submitted all the mandatory documents
- 7) Financial bid has been opened on 01-Jul-2022.
- 8) Quotation received from the 3 shortlisted bidders in order of L1, L2 & L3 are as follows:

S.no.	Product Description	L 1 Big Hub Solutions (CFN 94)  (in Rs)	L 2 Systech Solutions (CFN 95)  (in Rs.)	L 3 Unicom Infotel Private Limited (CFN 96)  (in Rs)
1	VC Equipment	5,54,600	5,82,330	7,15,434
2	Active LeD 130" Display in the front	46,08,000	61,13,894	60,82,560
3	75" display with Stand for the head Chair	2,17,600	2,50,240	2,78,528
	<b>TOTAL</b>	<b>53,80,200</b>	<b>69,46,464</b>	<b>70,76,522</b>

- 9) It is proposed that we may select L 1 Big Hub Solutions to purchase the above IT equipment.

The above agenda item is placed before the General Procurement committee for consideration. It has been confirmed by the Administration department that the department has followed Rule 149 of General Financial Rules (GFR) 2017, for purchase of VC facility through GeM Portal.

**Committee's recommendations:** The Committee noted the submissions of Administration Dept. and recommended selection of M/s Big Hub Solutions for providing Integrated Video Conferencing (VC) facility in the Board Room at Hyderabad Office, IRDAI at the cost of Rs.53,80,200.

The meeting concluded with vote of thanks to the Chair.

Balaji venkataramanan  
Member-Convener

A.R.Nithiyandam  
Member

P.K. Arora  
Chairperson

